

Saanwee Studio Rental Policies

1. **Weekly / Recurring Class Rentals**

- Studio A may be rented for recurring weekly classes at a rate of **\$35 per hour** based on the agreed weekly schedule.
- Rental fees are **billed monthly in advance** and payment is due **on or before the 1st of each month**.
- The weekly rental rate applies to the **reserved time slot regardless of whether a class is conducted**.
- Renters may discontinue their booking by providing **30 days written notice prior to the next billing cycle**.
- Additional time beyond the reserved slot will be charged at **\$10 per 15 minutes**, subject to availability.
- Renters must leave the studio and shared spaces **clean and in good condition** after each session.
- For recurring rentals, renters must provide a **Certificate of Insurance (COI)** listing as **Additional Insured** –

Saanwee LLC (DBA Saanwee Performing Arts)
43130 Amberwood Plaza, Suite 100
South Riding, VA 20152

2. **One-Time Workshop Rentals**

- Studio A may be rented for workshops, rehearsals, or short sessions at a rate of \$50 per hour.
- A \$50 refundable security deposit is required to confirm the booking.
- Setup and cleanup time must be included within the booked time.

3. Rentals or Rehearsals

Studio rental rates for private events are: Setup and cleanup must be included within the reserved time.

Solo / Couple : **\$15** for 30 min;
\$25 for 1 hour

- **Group of 3-25** : **\$25** for 30 min;
\$35 for 1 hour

A \$50 refundable security deposit is required to confirm the booking.

4. Private Events / Parties

Studio rental rates for private events are: Setup and cleanup must be included within the reserved time.

- **\$200 for 1.5 hours**
- **\$300 for 2 hours**

A \$100 refundable security deposit is required to confirm the booking.

5. General Studio Rules (Applies to All Rentals)

- **Studio Care**
The studio must be left in **clean condition**. All trash, decorations, and personal belongings must be removed after the rental.
- **Damage Responsibility**
The renter is responsible for any damage to the studio, building property, equipment, or furnishings caused by the renter or their guests.
- **Overtime**
If the studio is used beyond the booked time, **additional charges will apply**.
- **Floor Protection**
Shoes or equipment that may damage the dance floor are **not permitted**.
- **Liability**
Saanwee LLC is not responsible for injuries, accidents, or lost personal belongings during studio rentals.

- **Maximum Capacity**
Studio occupancy must comply with local safety and fire regulations.
- **Noise Consideration**
Music volume must remain at a reasonable level so as not to disrupt other classes or neighboring businesses.
- **First come first serve:** Bookings are confirmed only after full payment and required deposit are received. Saanwee reserves the right to release unpaid reservations without notice.

5. Cancellation Policy

Weekly Rentals

Weekly recurring rentals may be discontinued by providing **30 days written notice** prior to the next billing cycle. Monthly rental fees are **non-refundable once billed**.

Workshops / One-Time Rentals

- Cancellations made **7 days or more before the booking date** will receive a refund **minus a 10% administrative fee**.
- Cancellations made **between 7 days and 48 hours before the booking** will receive a **50% refund of the rental fee**.
- Cancellations made **within 48 hours of the booking** are **fully non-refundable**.
- All bookings are **non-transferable** and **cannot be rescheduled without prior approval**.